

NEEDHAM PTO MEETING MINUTES  
Wednesday March 13, 2019

1. Introductions / Welcome / Roll Call
  - a. Thank you to everyone who came to support our Needham community! We had two first time participants who got their Rocky Mountain Chocolate bars!
  - b. Needham PTO supports Field trips, mini-grants for supplies and curriculum materials and school improvements like new water fountains.
  
2. Funlympics – organize groups/volunteers
  - a. Mindy shared planning notes that included a time line, draft individual sponsorship letter for kids to use when getting donations and a list of prizes and how kids can earn them.
  - b. Committees:
    - i. Hype Committee – Jen & Yona (help from Student Council)
    - ii. Corporate sponsorship Committee – Erinn Morgan & ?
      1. This includes sending out letters to potential sponsors, getting banners from them to display day of and listing their names in our written materials and potential news paper articles. Last year we also presented them with thank you cards to display at their businesses.
      2. Erinn can not take the full lead on this, but has put together a document to track sponsors.
    - iii. Donations Committee – Tanya & ?
      1. Gift Cards, water for day of
    - iv. Prizes Committee – Mindy & Denise (Amber – specific tasks listed below)
      1. Prizes will be earned by kids for reaching donation milestones
      2. Fun little gadgets that motivate kids to bring in donations
      3. 9 larger individual prizes for top earner kids – see notes below
      4. Amber will acquire the 9 individual prizes (back packs, lunch boxes, etc from City)
        - a. Amber will contact Carver’s, the Rec Center, Coca-Cola, Purgatory and the Train about making donations
      5. Prizes can be handed out on a weekly basis on Fridays
    - v. Course Committee – Jenny, Mr. Bork & Student Council
      1. Leaning more towards a field day this year and less of a “race” – the kids want more time to participate in activities and feel less rushed to complete laps of the course to only earn one or two balls for the dunk tank. Lots of fun ideas for field day activities.
    - vi. Volunteer Committee – Shona & Jamie Z.
      1. Organize day-of volunteers – sue SignUp.com

- c. Dunk tank discussion: Jen Z is working on a shared purchase of a Dunk Tank – will have a quality, safe piece of equipment that can be used for years to come. Dunk tank activity was a bottle neck last year. Idea for having other “grand finale” activities to choose from: pie in the face, silly string your teacher, or spray teachers with condiments!? No set decisions made, but the idea of having more than just one wrap up activity was agreed on by the group. The idea of purchasing a dunk tank was also approved, Jen Z will present the plan and potential expense to the group when she has all the information. The expense to rent is significant, so purchasing may be a smart financial decision as well as a safer option than the old rentals.
3. Financial Update – brief review – there is approximately \$17,000 in the bank at this time.
4. Mini-Grants
  - a. Spencer Zogg presented a plan for improving the West playground basketball area. This includes PTO purchasing two new hoops/nets for \$130 each. He also would like to purchase special paint for the concrete to mark the courts. He presented a lot of very helpful information on how this project will benefit the school and students for years to come. He is working with Mr. Bork, who was also present at the meeting in support. Mr. Bork, Spencer and Nash, another student, will do a bit more research required on this project and will send an email with the final proposal to the PTO. There was a vote in favor of supporting this project. Some resources to support this project may also come from the district, Ms. Mckenna will help facilitate this.
5. Principal’s Update
  - a. Update on the overhaul of the playgrounds – will be happening over the summer. Once the initial equipment is up, there will still be opportunities to add improvements such as picnic tables, umbrellas, etc. PTO can review if they want to make additional donations to support this project.
  - b. Parents night out – April 19<sup>th</sup> at El Rancho – funds will support playground improvements – please send potential donors for silent auction items to Erin Glick
  - c. Water Fountains are delivered and will be installed over spring break!
  - d. Needham and Animas Valley have been selected for entryway improvements to improve safety. This will start right after school is out. The location of the front office will be at the entrance of the school, not set back as it is now.
  - e. The district has gotten a grant to add security cameras on the inside and outside of schools.

- f. Conferences are coming up – principal requested that PTO aid in supporting snacks for teachers who work late on these days – Monday 3/18 from 1 – 5:30, Wednesday 3/20 3-5:30. Mindy has sent out a sign up for people who can help.
  - g. Principal will continue to add PTO updates to the newsletter.
- 6. Student Council Update
  - a. Cmas testing coming up – request from PTO to help purchase mints or gum for kids as a special treat during testing. Approved.
- 7. T-shirt Update
  - a. Shona shared the design from ½ Price Tees – ordering the shirts is approved and will be done this week. Cost will be approx \$1000 for 100 t-shirts
- 8. Officer Position for 2019-2020 school year
  - a. Many officers are leaving next year. Discussion on how to recruit. Ideas include a table set up at conferences next week, a PTO open house or social and recruiting volunteers from the funlympics.