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| Officers Present | <p>Officers: Denise Barrett, President Ashley Geyer, Vice President Crystal English, Treasurer Emily Adams, Co-Secretary</p> <p>Open, Co-Secretary Mindi Kondrat, Staff Appreciation Coordinator Jeni Cox, Teacher Representative Erin Glick, Student Council Rep</p> |
| Members Present | Paige, Mary |

| TOPIC | PRESENTER AND INFORMATION |
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| Welcome and Introductions | The PTO Board is listed in the members present. All parents are invited and encouraged to attend monthly meetings and are all voting members when in attendance at meetings. |
| Review of agenda | Denise Barrett |
| Holiday Dinner 12/13/2019 | <p>Teacher gifts: "Belong ornament" and Needham hat</p> <p>Food: Soup and salad 8 crock pots of soup, 8 salads Bread Desserts Paper products - holiday theme would be nice Poinsettias</p> <p>Jeni will tell teachers about the lunch and they can also share with their parents in classroom enews to get volunteers</p> <p>Denise will send Laura M. the blast with the link to signup.com and also post to the Needham FB group</p> |
| Tshirts Update - "store" days | <p>Hats should be ready soon.</p> <p>Katie, Crystal and Denise work the tshirt table at assembly Friday Denise will bring the change bag Give three tshirts per grade</p> |

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| Grants | <p>No grant requests this meeting. Send grant requests to needhampto@gmail.com Teacher come to present but leave for discussion and vote</p> |
| Book Fair | <p>Results - almost \$7,000 We get to keep about \$3,600 to purchase books</p> <p>Once we submit our portion check to Scholastic, (Denise will mail) they will send us the catalog to choose. We can let Anne choose all the books or divide up amongst teachers? Laurie and Jeni will coordinate with Anne and others to decide how to use the money to benefit all.</p> <p>Extra donations money was about \$175. Crystal and Mary will use that towards fulfilling the teachers wish list.</p> |
| Funlympics Fundraiser | <p>Corporate Sponsor outreach - Corporate prospects list: https://docs.google.com/spreadsheets/d/1JeK_8p1y86z8C8kbpMA3KQFWJRL_9i2iKW2fNiN-uX4/edit?usp=sharing</p> <p>Denise, Jess, Crystal, Lee Ann, Ashley, Katie, Paige, Kristi</p> <p>Send home to students for corporate</p> <p>Sponsor letter and details: https://docs.google.com/document/d/136ZUJkaWLD9cl27M6CV11_bvmyLYtVztXHIPiCFaPsc/edit?usp=sharing</p> |
| Treasurer Report - Crystal English | |
| Student Council Report - Erin Glick | Student Council wants to do the tshirt giveaways |
| Donations Closet | <p>Put on January agenda Everyone is in agreement to start this and we will discuss in detail at the January meeting Donated clothing, boots, backpacks, etc. Need to discuss how to manage the space, keep it organized</p> |
| Principal Report | Working on getting PTO a printing login and will charge us for use |

Next meeting

Next meeting: Wednesday, January 8 5:30 PM