

Officers Present	<p>Officers: Denise Barrett, President Ashley Geyer, Vice President Crystal English, Treasurer Emily Adams, Co-Secretary</p> <p>Open, Co-Secretary Mindi Kondrat, Staff Appreciation Coordinator Jeni Cox, Teacher Representative Erin Glick, Student Council Rep</p>
Members Present	<p>Lea Ann Vincent, kinder Tanya Kanning Mary - kinder William Jordy - kinder Brody Katie - 3rd and two 1st graders Paige - kinder and 2nd Christy Sage - triplets in pre-school Susan Chism - kinder and older child Raegan Hackett - kinder Jamie and Jesse- Kinder Brittany - Kinder</p>

TOPIC	PRESENTER AND INFORMATION
Welcome and Introductions	<p>The PTO Board is listed in the members present. All parents are invited and encouraged to attend monthly meetings and are all voting members when in attendance at meetings.</p>
Review of agenda	Denise Barrett
Tshirts Update - "store" days	<p>Friday, November 8 - do we want to sell shirts? - Volunteers? This Friday assembly... who can be here? Ashley/Denise set up and Brittany/ Emily close down. Student council having pride day... wear your t-shirts. Jeni will coordinate giving shirts out on Friday - need to ask Mr. F to draw names Student council want to announce names.</p> <p>Hats update: \$5 for us and we should buy teacher one. Have the rest for purchase. Emily approve to buy one for all teachers.</p> <p>Sell at book fair? Set up T-shirt table at all the the events.</p>

	Set up a volunteer to sell there as well.
Grants	<p>5th grade flexible seating Winkle/Pinkerton Purpose: to encourage kids to find their best learning environment. \$800. Jamie moves, Emily seconds. All in favor. When fundraising for Funlympics let them describe what it means. Erin Glick will also let the 5th graders will help them make this into a task and have ownership with earning money. Brittany can send the link to appropriate chairs. Not cheap chairs.</p> <p>Teacher whiteboard Easel. \$600. Kelly Hagan. 5th grade interventionist. She is mobile due to lack of space. Laurie is offering a 50% match. Laurie can spring for \$300. Ashley moves to support. Emily seconds.</p> <p>Send grant requests to needhampto@gmail.com Teacher come to present but leave for discussion and vote</p>
Book Fair	<p>Delivered Nov 8 November 11-15</p> <p>Mary and Crystal need volunteers. Everything shut down by 4 every day. 7:45-8:30 M-F 1-4 Mon 2:30-4 T-F</p> <p>1 register Will need volunteers Raegan can help on Monday Paige can help Monday/Tuesday</p> <p>Get Jeni to ask teachers when they would like the book fair open - could teachers give each class a designated time</p> <p>Crystal will build the schedule and Denise will send out the signup.com to get volunteers</p> <p>Need to promote it - book fair committee will work on promotion</p>
Teacher Appreciation Lunch	<p>Possibly next week.</p> <p>Wait till wake of Dec.9th and put together some Massage therapists, gift cards, swag.</p>

	<p>Need full email list on signup.com</p> <p>Gift basket giveaway</p>
Funlympics Fundraiser	<p>Corporate Sponsor outreach - Corporate prospects list:</p> <p>https://docs.google.com/spreadsheets/d/1JeK_8p1y86z8C8kbpMA3KQFWJRL_9i2iKW2fNiN-uX4/edit?usp=sharing</p> <p>Denise, Jess, Crystal, Lee Ann, Ashley, Katie, Paige, Kristi</p> <p>Send home to students for corporate</p> <p>Fun Run T-shirts. Another way to get corp. Sponsors.</p> <p>Denise sending out link to list and letter. Everyone try to get in touch before end of year. Another push for the directory in Friday folders. Also make it an automated part for next year.</p> <p>Brittany, Ashley, Mary, Katie are on directory duty. Before and after school</p> <p>Sponsor letter and details:</p> <p>https://docs.google.com/document/d/136ZUJkaWLD9cl27M6CVI1_bvmyLYtVztXHIPiCFaPsc/edit?usp=sharing</p>
Treasurer Report - Crystal English	<p>Tech Soup</p> <p>- we will purchase - deeply discounted rate for nonprofits</p> <p>USB Quik books is not functioning</p> <p>Need to see what the line items balances are for Garden Club and Student Council and then maybe start over</p>
City Market and Office Depot Awards	<p>Promotion of these to parents to get more signed up#</p>
Student Council Report - Erin Glick	<p>Monster Mash updates: \$3,948. Everyone got paid back. Teachers made money and PTO made money. There was \$234 left over. Does Student council keep that? Yes.</p> <p>Needham spirit day this Friday.</p> <p>Movie night in the future.</p>
Principal Report	
Next meeting	<p>Next meeting: Wednesday, December 4 5:30 PM</p>